

VACANCY ANNOUNCEMENT – HEAD START-UPS

Location: LSETF, HQ, Lagos, Nigeria

Position: **Head, Start-Ups**

Industry: **Government**

Job Type: **Full Time**

About LSETF

Lagos State Employment Trust Fund (LSETF) was established to provide financial support to residents of Lagos State, for job, wealth creation and to tackle unemployment. LSETF serves as an instrument to inspire the creative and innovative energies of all Lagos residents and reduce unemployment across the State. The Fund has the mandate to help Lagos residents grow and scale their Micro Small and Medium Enterprises (“MSMEs”) or acquire skills to get better jobs through its five programmes; the Employability Support Programme, the Lagos Innovates Programme, the Loan Programme, Business Support Programme, and more recently Job hubs and Project Finance.

Job title:	Head, Start-Ups
Reports to:	Director Programmes & Coordination
Direct Report:	1 (one)

Job purpose

Initiation, development and coordination of programmes and strategic initiatives targeted at stimulating and supporting the technology and innovation eco-system in Lagos, in line with the Fund's vision, mission and objectives.

Duties and Responsibilities:

- Lead the start-ups team strategically
- Report on on-going performance against targets to the Executive Secretary
- Conduct on-going development needs assessment of the programmes, budget and relevant work plan
- Identify key challenges that start-ups face and distil key implications for LSETF
- Stay abreast of the trends in the innovation and technology ecosystem and the implications for LSETF, its programmes and operations
- Ensure the effective running and operation of the IDEA HUB programme
 - Define, articulate, and implement the selection process for entry and/or admission into the IDEA HUB programme
 - Maintain relationships with the pool of mentors and onboard mentors as needed
- Ensure the effective running and operation of the WORKSPACE VOUCHER PROGRAMME
 - Engage and maintain relationships with infrastructure partners (Hubs /Co- Working Spaces) for the provision of relevant infrastructure i.e., internet connectivity etc.
- Ensure the effective running and operation of the HUB LOAN programme
 - Define, articulate, and implement selection process for HUB LOAN applicants
- Ensure the effective running and operation of the TALENT DEVELOPMENT PROGRAMME
 - Define, articulate, and implement selection process with funding partners for Talent Development Programme
- Champion research on key start-up challenges and distill key implications for LSETF, its programmes and operations

Qualifications & Experience:

- ✓ First Degree or Higher National Diploma certificate (minimum of lower credit) from a recognized tertiary institution. Master's Degree will be an advantage.
- ✓ Professional Certification with MBA is acceptable
- ✓ Minimum of 8 years' cognate experience with at least 3 years in the innovation and technology ecosystem or a senior position in a start-up.
- ✓ NYSC discharge certificate is mandatory

Key Competences:

Knowledge, Skills and Abilities required for the role:

- ✓ In-depth knowledge of the local tech and innovation eco-system
- ✓ Programme/Project Management Skills
- ✓ Leadership Skills
- ✓ Team Management & Human Capital Development Skills
- ✓ Relationship Management Skills
- ✓ Organization and Planning
- ✓ Business Acumen
- ✓ Communication Skills
- ✓ Business Writing; Presentation and Report Writing
- ✓ Analytical and Problem-Solving Skills
- ✓ Strong networking skills
- ✓ Experience in stakeholder/community engagement.

Method of Application

Please send all CVs to careers@lsetf.ng before close of business on **Friday, March 28, 2025** stating the position in the subject. Only shortlisted candidates will be contacted.

We are NDPR compliant. By submitting your information and documents to us, you are agreeing to the usage and storage of your data by LSETF, in accordance with our [privacy policy](#)