



## VACANCY ANNOUNCEMENT – HEAD, FUNDING & PARTNERSHIP

**Location: LSETF, HQ, Lagos Nigeria**

Position: **Head, Funding & Partnership**  
Industry: **Government**  
Job Type: **Full Time**

### **About LSETF**

Lagos State Employment Trust Fund (LSETF) was established to provide financial support to residents of Lagos State, for job, wealth creation and to tackle unemployment. LSETF serves as an instrument to inspire the creative and innovative energies of all Lagos residents and reduce unemployment across the State. The Fund has the mandate to help Lagos residents grow and scale their Micro Small and Medium Enterprises (“MSMEs”) or acquire skills to get better jobs through its three programmes; the Employability Support Programme, the Lagos Innovates Programme and the Loan Programme.

<b>Job title:</b>	<b>Head, Funding &amp; Partnership</b>
<b>Reports to:</b>	Director, Strategy, Funding & Stakeholder Management
<b>Direct Report:</b>	Funding & Partnership Officer

### **Job purpose**

To facilitate and implement initiatives to attract funding and strategic partnerships. Overseeing and managing fundraising efforts, building strong and successful relationships, maintaining communications with donors and patrons and collaborating with staff to effectively execute fundraising events.

### **Duties and Responsibilities:**

- Formulate and facilitate the implementation of programs and initiatives to target funding from various donors
- Monitor and report the implementation of the funding plan
- Develop LSETF impact framework and conduct periodic impact analysis of LSETF activities
- Analyze and forecast LSETF funding requirements.
- Identify and articulate the engagement strategy for potential funding partners.
- Monitor relationships with funding and delivery partners and evaluate the performance of partners in line with the Fund's objectives.
- Monitor and evaluate impact of external environmental objectives on the Fund's operations and the development of new financial ventures/products of strategic significance.
- Oversee the establishment of effective and efficient frameworks, policies and procedures to facilitate the execution of the department's mandate.
- Oversee and develop metrics to track beneficiaries' business performance.

### **Qualifications & Experience:**

- ✓ First degree or Higher National Diploma certificate (minimum of lower credit) in social sciences from a recognized higher institution. A post-graduate degree or professional qualifications will be an added advantage
- ✓ Minimum of 8 years' cognate experience in related function.
- ✓ NYSC discharge certificate is mandatory

### **Key Competences:**

Knowledge, Skills and Abilities required for the role:

- ✓ Foundation relationship and grant writing experience
- ✓ Customer Service & Relationship Management Skills
- ✓ Organization and Planning
- ✓ Business Acumen
- ✓ Communication Skills
- ✓ Business Writing; Presentation and Report Writing
- ✓ Analytical and Problem-Solving Skills

### **Method of Application**

Please send all CVs to [careers@lsetf.ng](mailto:careers@lsetf.ng) before close of business on **Tuesday, January 21, 2025** stating the position in the subject. Only shortlisted candidates will be contacted.

***We are NDPR compliant. By submitting your information and documents to us, you are agreeing to the storage and usage of your data by LSETF, in accordance with our [privacy policy](#)***